

2007 ARNP **Protocol** - (format example adapted from the FL BON website)

(Should be no more than 2 to 5 pages)

Requiring Authority:

Nurse Practice Act, Florida Statutes, Chapter 464  
Florida Administrative Code, Rules Chapter 64B9-4 Administrative  
Policies Pertaining to Advanced Registered Nurse Practitioners

II. Parties to **Protocol**:

(Should only list one ARNP & one Doctor here)

[Name], A.R.N.P., [ARNP 9999999] 123 Main Street  
Somewhere, FL 999999

[Name], M.D., [MX 9999999, DEA 9999999] Practice  
Name456 Center Street Somewhere, FL 99999

III. Nature of Practice:

This collaborative agreement is to establish and maintain a practice model in which the nurse practitioner will provide health **care** services under the general supervision of Dr. Ian M. Doctor. This practice shall encompass family practice and shall focus on health screening and supervision, wellness and health education and counseling, and the treatment of common health problems. (Use appropriate description for your specialty and activities) Practice Location(s):

IV. Description of the duties and management areas for which the ARNP is responsible:

A. Duties of the ARNP:

The ARNP may interview clients, obtain and record health histories, perform physical and development assessments, order appropriate diagnostic tests, diagnose health problems, manage the health **care** of those clients for which she has been educated, provide health teaching and counseling, initiate referrals, and maintain health records. (Specific guidelines for patient **care** decision-making may be referenced here. I.e., ARNP developed practice guidelines, professionally developed guidelines, textbooks, etc. Do not send these references to the Board of Nursing with **protocol** agreement.)

B. The conditions for which the ARNP may initiate treatment include, but are not limited to:

Otitis media and externa  
Conjunctivitis  
Upper respiratory tract infections  
Sinusitis

C. Treatments that may be initiated by the ARNP, depending on the patient condition and judgment of the ARNP:

Suture of simple and complex lacerations not requiring ligament or tendon repair. Incision and drainage abscesses. Removal of ingrown toenail.

D. Drug therapies that the ARNP may prescribe, initiate, monitor, alter, or order: (ARNPs CANNOT PRESCRIBE CONTROLLED SUBSTANCES UNDER FL LAW)

Any prescription medication which is not listed as a controlled substance and which is within the scope of training and knowledge base of the nurse practitioner.  
-or –

Antibiotics  
Antihypertensive  
Etc.

V. Duties of the Physician:

The physician shall provide general supervision for routine health **care** and management of common health problems, and provide consultation and/or accept referrals for complex health problems. The physician shall be available by telephone or by other communication device when not physically available on the premises. If the physician is not available, his associate, John R. Doctor, MD, MX 999999 (or other description of designated doctor(s) or groups), will serve as backup for consultation, collaboration and/or referral purposes.

VI. Specific Conditions and Requirements for Direct Evaluation

With respect to specific conditions and procedures that require direct evaluation, collaboration, and/or consultation by the physician, the following will serve as a reference guide:

Clinical Guidelines in Family Practice, X Edition, by Constance R. Uphold, ARNP, PhD, and Mary Virginia Graham, ARNP, PhD (or other reference text or practitioner created reference guide)

OR

The physician will be consulted for the following conditions:

3rd degree lacerations

Severe hypertension determined by \_\_\_\_\_

Etc. (list appropriate conditions)

VII. All parties to this agreement share equally in the responsibility for reviewing treatment protocols as needed and no less than annually.

\_\_\_\_\_/ \_\_\_\_\_ License # RN9999999  
[Name], ARNP Date

\_\_\_\_\_/ \_\_\_\_\_ License #ME 999999  
[Name], MD / DO Date

PLEASE NOTE:

Practicing ARNPs must file a **protocol** at the time of renewal or when there are changes with the Board of Nursing. Alterations or amendments should be signed by all parties and filed with the Board within 30 days.

The **protocol** and any amendments or changes are to be mailed to the ARNP Department, Board of Nursing, 4052 Bald Cypress Way, Bin #C02, Tallahassee, FL 32399-3252. If there are no changes to the **protocol**, only a dated signature page is needed with a statement that there have been no amendments or changes since the last submission. Each party should keep a copy for each review period for a period of four years. The supervising physician is responsible for submitting a notice to the Board of Medicine that they have entered into a supervisory relationship with an ARNP.